

Anniston Museum Facility Rental A/V Rental

When renting the Anniston Museum's a/v equipment it is imperative that you make arrangements to meet with our Facility Manager and test the equipment. Please make arrangements through the Programs Manager at least one week prior to your event to ensure staff availability. If you fail to pre-test the equipment we will not take any responsibility for your programs, computers or presentation not being compatible with our equipment. You may bring your information in disc form or on a flash drive. If you plan to use your computer and our projector this testing is still necessary to ensure performance. Thank you for your cooperation with this.

Programs Manager
256-237-6766 x13
gmorey@annistonmuseum.org

Use of A/V Equipment

I have read and understand to make an appointment at least one week prior to the rental to pre-test a/v equipment for the facility rental I have scheduled on _____.

Name: _____

Organization: _____

Date: _____